



Annual Report

of

Non-Financial Data

For the Year Ended August 31, 2023

Chelsea Buchholtz, Executive Director

UNAUDITED

ANNUAL REPORT
OF NONFINANCIAL DATA

TEXAS REAL ESTATE COMMISSION
Austin, Texas

Year Ended August 31, 2023

Chelsea Buchholtz
EXECUTIVE DIRECTOR

UNAUDITED

TEXAS REAL ESTATE COMMISSION (329)

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Chelsea Buchholtz
Executive Director
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PROTECTING TEXANS' DREAMS

December 31, 2023

Honorable Greg Abbott, Governor
Jerry McGinty, Director, Legislative Budget Board
Lisa R. Collier, State Auditor

Dear Governor Abbott, Mr. McGinty, and Ms. Collier:

We are pleased to submit the Texas Real Estate Commission's *Annual Report of Nonfinancial Data* for the year ended August 31, 2023, in compliance with the TEX. GOV'T CODE ANN, Section 54, §2101.0115 (a) and (b). The Indirect Cost Schedule will be completed and submitted once the Statewide Cost Allocation Plan (SWCAP) has been approved.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Melissa Huerta at 512.936.3616 or Ranada Williams at 512.936.0102.

Sincerely,

A handwritten signature in cursive script that reads "Chelsea Buchholtz".

Chelsea Buchholtz
Executive Director

ATTACHMENT C

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**TEXAS REAL ESTATE COMMISSION (329)
SCHEDULE 1 - HUB STRATEGIC PLAN PROGRESS REPORT**

For the Fiscal Year Ended August 31, 2023

(Source: Texas Government Code, Section 2161.124)

Category	Actual for FY 22 *	Actual for FY 23 *	Goal for FY 24**
Heavy construction other than building contracts	N/A	N/A	N/A
Building construction, including general contractors and operative builders contracts	N/A	N/A	N/A
Special trade construction contracts	N/A	N/A	N/A
Professional services contracts	100.00%	100.00%	23.70%
Other services contracts	45.16%	53.44%	26.00%
Commodities contracts	75.72%	87.36%	21.10%

* **Actual** = Percent spent with HUBS from HUB report.

** **Goal** = Strategic Plan HUB goal.

Regina B. Durden
Prepared By

Ranada O. Williams
APPROVED BY (Signature Required)

Regina B. Durden
Printed Name

Ranada Williams
Printed Name

512-936-3190
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512-936-0102
Phone Number

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TEXAS REAL ESTATE COMMISSION (329)
PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES
 For the Fiscal Year Ended August 31, 2023

Expenditures by the Texas Real Estate Commission (Fund 4055, Fund Type 01) during fiscal year 2023 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
Luna Data Solutions In	Consultant Services	\$ 12,933.20
Gartner Inc	Consultant Services	\$ 43,000.00
Accounts Payable	Consultant Services	\$ 14,304.00
ARELLO	Educational/Training Services	\$ 205.00
Association of Government Accounts	Educational/Training Services	\$ 225.00
Austin Contact Center Alliance	Educational/Training Services	\$ 35.00
University of Texas at Austin	Educational/Training Services	\$ 17,760.00
University of North Texas	Educational/Training Services	\$ 120.00
Skillpath Seminars	Educational/Training Services	\$ 1,344.00
Globalscope Communications Corporation	Educational/Training Services	\$ 12,425.00
Aurora Audio LLC DBA Aurora Training Advantage	Educational/Training Services	\$ 517.00
Statewide Procurement	Educational/Training Services	\$ 375.00
Champions School of Real Estate LTD	Educational/Training Services	\$ 495.00
Austin Convention Center AACD Exhibitor Services	Educational/Training Services	\$ 35.00
Clerk of the Supreme Court	Educational/Training Services	\$ 117.50
Pryor Learning Solutions Inc	Educational/Training Services	\$ 398.00
SSI Solutions Inc	Educational/Training Services	\$ 1,298.00
United Training Commercial LLC	Educational/Training Services	\$ 2,303.79
State Bar of Texas	Educational/Training Services	\$ 790.00
Real Estate Educators Association	Educational/Training Services	\$ 537.00
Elearning Systems LLC	Educational/Training Services	\$ 35.00
Accounts Payable	Educational/Training Services	\$ 472.50
McConnell & Jones	Financial and Accounting Services	\$ 34,781.50
Workers Assistance Program Inc	Professional Services	\$ 2,968.56
Accounts Payable	Information Technology Services	\$ -10,999.42
Tyler Technologies Inc	Information Technology Services	\$ 139,220.75
Software One Inc	Information Technology Services	\$ 13,676.43
Neubus	Information Technology Services	\$ 3,465.00
Weaver Government Solutions LLC	Information Technology Services	\$ 7,826.16
GTS Technology Solutions Inc	Information Technology Services	\$ 106,334.11
Vintage IT Services	Information Technology Services	\$ 4,512.60
Texas Dept of Information Resources	Computer Services - STS	\$ 37,662.30
	Total Professional/Consulting Fees	\$ 449,172.98
Legal Service Fees		
State Office of Administrative Hearing	Legal Services	\$ 105,892.91
Office of the Attorney General	Legal Services	\$ 56,073.45
	Total Legal Service Fees	\$ 161,966.36
Total Professional/Consulting Fees and Legal Service Fees, Fund 4055, Fund Type 01		\$ 611,139.34

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TEXAS REAL ESTATE COMMISSION (329)

PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES

For the Fiscal Year Ended August 31, 2023

Expenditures by the Texas Appraiser Licensing & Certification Board (Fund 4056 and Fund 4156 Fund Type 15) during fiscal year 2023 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
Luna Data Solutions Inc	Consultant Services	\$ 136,619.00
Luna Data Solutions Inc (4156)	Consultant Services	\$ 69,445.00
Accounts Payable	Consultant Services	\$ 2,160.00
McKissock	Educational/Training	\$ 2,353.00
Appraisal Institute	Educational/Training	\$ 704.00
Association of Appraiser Regulatory Officials	Educational/Training	\$ 150.00
State Bar of Texas	Educational/Training	\$ 1,015.00
Statewide Procurement	Educational/Training	\$ 375.00
University of Texas	Educational/Training	\$ 495.00
Council on Licensure Enforcement and Regulation	Educational/Training	\$ 100.00
Accounts Payable	Other Professional Services	\$ -96.12
Paramount Valuation Services Inc	Other Professional Services	\$ 1,800.00
ANC Valuations Inc	Other Professional Services	\$ 2,250.00
Emmanuel Nimako	Other Professional Services	\$ 400.00
Workers Assistance Program Inc	Other Professional Services	\$ 339.56
James Anthony Pistilli	Other Professional Services	\$ 700.00
Karen Davidson	Other Professional Services	\$ 700.00
Karen Tracy Martin	Other Professional Services	\$ 300.00
Glenn Garoon	Other Professional Services	\$ 1,750.00
Jesse Guy Blevins	Other Professional Services	\$ 600.00
Gregory Edward Stephens	Other Professional Services	\$ 900.00
Michelle Rodriguez	Other Professional Services	\$ 500.00
Texas Valuation Professionals Inc	Other Professional Services	\$ 300.00
Robert Lawson Moorman	Other Professional Services	\$ 4,125.00
Robert F Hetrick	Other Professional Services	\$ 100.00
Texas Dept of Information Resources	Computer Services - STS	\$ 4,113.15
Accounts Payable	Computer Services - STS	\$ 3,024.00
	Total Professional/Consulting Fees	\$ 235,221.59
Legal Service Fees		
Office of the Attorney General	Legal Services	\$ 82.62
	Total Legal Service Fees	\$ 82.62
Total Professional/Consulting Fees and Legal Service Fees, Funds 4056 and 4156, Fund Type 15		\$ 235,304.21

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TEXAS REAL ESTATE COMMISSION (329)
SCHEDULE OF SPACE OCCUPIED
 For the Fiscal Year Ended August 31, 2023

<u>Location</u>	<u>Address</u>	<u>Lessor</u>	<u>Lease No.</u>	<u>Type</u>	<u>Usable Square Feet</u>	<u>FTE's</u>	<u>Cost Per Sq. Ft.</u>	<u>Semi-Annual Rental</u>	<u>Actual Annual Cost</u>	<u>Comments</u>
Free Space:										
Tyler	Customer Relations Residence				100					
Georgetown	Education Residence				100					
Kerrville	Investigator's Residence				100					
San Antonio	Investigator's Residence				100					
New Braunfels	Investigator's Residence				100					
Pearland	Investigator's Residence				100					
Granbury	Investigator's Residence				100					
New Braunfels	Investigator's Residence				100					
Temple	Information Technology Residence				100					
Kemah	Appraiser's Residence				100					
Celina	Appraiser's Residence				100					
Killeen	Appraiser's Residence				100					
Granbury	Appraiser's Residence				100					
Buda	Appraiser's Residence				100					
Dallas	Appraiser's Residence				100					
Dallas	Appraiser's Residence				100					
	Total Free Space				<u>1,600</u>					

State-Owned Space:

Austin	Texas Real Estate Commission 1700 N. Congress, Ste 400-440	Texas Facilities Commission	N/A	Office	19,373		\$ 20.00	\$ -	\$ 387,460.00	Renewed beginning 09/01/2021
	Total Space Occupied as of August 31, 2023				<u>19,373</u>		<u>\$ 20.00</u>	<u>\$ -</u>	<u>\$ 387,460.00</u>	

The Texas Real Estate Commission and its sub-component, Texas Appraiser Licensing and Certification Board occupy the Stephen F Austin State Office Building (1700 N. Congress Ave., Ste. 400-440). As a self-directed, semi-independent agency, per S.B. 1000, the agency has contracted with the Texas Facilities Commission to lease this space.

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